


Rotherham 

## Neighbourhood and Adult Services

### Application for a House to House Collections Permit

House to House Collections Act 1939

House to House Collections Regulations 1947 (as amended)

<b>Grant</b>	
For office use only	
Date Received	
Fee	Free of Charge
Laipac number	
Board Hearing	
Permit Number	HH

#### Data Protection Act, 1998

I understand that RMBC is required to use information provided by me to carry out cross system and cross authority comparisons for the prevention and detection of fraud or crime. I understand that information I have provided may be used in this way or for connected purposes, and that this information may also be shared with certain third parties who administer or protect public funds. We may use the information you have provided in this form to carry out checks to prevent and detect fraud or crime. We may also use the information to share the inf in this way or for connected purposes, and we may also share the information with certain other people or organisations that manage handle or protect public funds. By signing this application you are agreeing to us using your information in this way.

Please answer all the questions on this form in **BLOCK CAPITALS** and in ink.  
Enter **NONE** or **N/A** as appropriate in all boxes you do not enter information in.

#### Applicants (Promoter) personal details

1. Your Title (Mr, Mrs, Miss, etc): MISS Date of Birth 29/04/1968

Surname: TAPP First names: JACQUELINE

Address (either home or Business): 85 PRINCE OF WALES ROAD, NORWICH  
NORFOLK Post code: NR1 1DG

Daytime phone number: 0800 169 1601 Mobile phone number: -

E-mail address: fundraising@just4children.org

#### Details of the charity which the collection will benefit

2. Name of Charity: JUST HELPING CHILDREN CHARITY

Head Office address for the Charity: 85 Prince of Wales Road,  
Norwich, Norfolk Post code: NR1 1DG

Contact phone number: 0800 169 1601 Mobile phone number: -

E-mail address: fundraising@just4children.org

2.a. Are you an employee/Volunteer for this Charity YES ☒ No ☐

If YES, please state your position within the Charity:

Director / Trustee

\*If NO you must supply a letter with this application form from the Charity/Society to benefit from the collection which is authorising you to organise the collections on behalf of the charity/society's.

- 2.b. Objective/aims of the charity/fund to benefit from the proceeds of this collection.

Please attach supporting information, web site details etc.

Just Helping Children is passionate about the relief of sickness and preservation of health of children in the UK and Ireland by providing and assisting in the provision of grants to enable them to obtain medical treatment, therapies, living environments, equipment and holidays which would not otherwise be available for them.

- 2.c. Explain how this Charity/fund collection will benefit the people of Rotherham

Please attach supporting information, web site details etc.

Reg. No: 1164473

Our Charity helps children all over the UK.

- 2.d. Is this charity/fund a UK registered charity

Yes ☒ No ☐

Registered Charity Number 1164473

### Collection details

3. Over what parts of the licensing area is it proposed that collections will be made?

Whole Borough please.

- 3.a. Over what periods in the year, dates & times, is it proposed that collections will be made?

03/08/2020 - 02/08/2021

- 3.b. How many collectors will be used to make the collections:

6

- 3.c. Is it proposed to collect money including direct debits as money:

Yes ☐ No ☒

Direct Debits ☐

- 3.d. Is it proposed to collect "other" types of property

Yes ☒ No ☐

If Yes, what other type(s) of property will be collected.  
(Include direct debits as a collection of money)

Unwanted clothing.

Is it proposed to Sell, Give Away, or Use this "other" property

Sell ☒

Give Away ☐

Use ☐

- 3.e. Are applications also being made for licences for the same purposes in other areas of the UK

Yes ☒ No ☐

If Yes, which other licensing authorities

Wakefield, Leeds, Calderdale, Bradford...

Will these collectors be the same collectors as those you intend to use in this authority

Yes ☒ No ☐

- 3.f. Is it proposed to promote this collection in conjunction with a street collection

Yes ☐ No ☒

If Yes, is it proposed to combine the House to House and Street Collection accounts or submit separate accounts:

Combined accounts ☐

Separate accounts ☐

- 3.g. If the collection is for a War Charity, state if the charity has been registered or exempted from registration under the War Charities Act 1940, and give the name of the registration authority, date of registration or exemption in the box below

N/A

### Funds raised following collections

4. Are all of the collections takings to be paid over to the Charity Yes ☒ No ☐

If NO, please state the purposes for which taking will be used

4.a. Please state how much will be deducted for expenses or other reasons £

4.b. Is it proposed to use some of the takings for the payment of any persons Yes ☐ No ☒

If YES: Is it to Collectors Yes ☐ No ☐ Is it to Other Persons Yes ☐ No ☐

4.c. Please state how much will be deducted: for what reasons, £  
and, if applicable what "other persons" will be paid:

### Details of company or organisation responsible for these collection

5. Name of Company/Organisation to carry out collections: Just Helping Children Charity

Office address of the 85 Prince of Wales Road, Norwich  
Company/Organisation: Norfolk Post code NR1 1DG

Contact phone number: 0800 169 1601 Mobile phone number: -

E-mail address: fundraising@just4children.org

5.a. Are you an employee of this Business/Organisation YES ☒ No ☐

If YES, please state your position within the Business/Organisation: Director / Trustee

**\*If NO you must supply a letter with this application form from the Charity/Society to benefit from the collection which is authorising you to organise the collections on behalf of the charity/society's.**

### Licensing history of Charity/Collection Company

5. Has the applicant, charity or collections company ever held a house to house collection permit before? Yes ☐ No ☒

If 'Yes', who issued it?

What date was it granted? / /

What licence number was it?

6.a. Have you, or to your knowledge anyone associated with this collection ever had a house to house licence or order **with this** local authority, refused, or revoked before? Yes ☐ No ☒

6.b. Have you, or to your knowledge anyone associated with this collection, ever had a house to house licence or order, **with any other authority** refused, or revoked before? Yes ☒ No ☐

If Yes, where was it held:  
when was it refused, or revoked  
and why was it revoked?

Guildford Borough Council refused us a permit under schedule 2(3)f.

Please use an extra sheet if required

## Applicants (Promoter) "Criminal Records" history

**7. Convictions & Cautions Details.** In the boxes below list any convictions/cautions etc you may have which are not considered as "spent" with in the terms of the "Rehabilitation of Offenders Act 1974"

**7.a.** Have you ever been convicted of a criminal offence(s), or received any police cautions/warnings or reprimands? etc. (If you answer YES to this question give details in the box below.) Yes ☐ No ☒

**7.b.** If you are waiting to hear about any prosecution enter the court name hearing the case. If known give date of future court hearing date

Date of conviction(s)	Details of Offence(s) and Conviction(s)	Sentence Or Penalty
/ /		
/ /		
/ /		
/ /		
/ /		
/ /		
Use an extra sheet of paper if required		

This form is to apply for a house to house promoters collection permit. The permit, if granted, would allow the promoter to authorise collectors to collect from door to door for charitable purposes only. No collection for a charitable purpose may be made in this Local Authority area unless the promoter is an appropriately licensed promoter by this authority (Or holds an exemption granted by the Secretary of State from obtaining a licence from this authority)

The applicants attention is drawn to the House to House Collections Act 1939, and to paragraph 4 of the House to House Collections Regulations 1947 (as amended); on the 12 December 1947. This paragraph provides that ordinarily an application for licence shall be made not later than the 1st day of the month preceding that in which it is proposed to commence any collection.

## Declaration

I am aware that should a House to House Collection Licence be granted to me the collection must take place in strict compliance with the House to House Regulations, which I have read and fully understand.

I am aware that it is also necessary for me to submit a certified form of statement within at least 28 days of the collection having taken place.

In pursuance of Section 2 of the House to House Collections Act 1939, I hereby apply for a licence allowing me to promote the collection, of which particulars are given in this form.

Applicants  
Signature

*Jaqueline Corp.*

Date applicant signed form 29/06/20



26th March 2020

To whom it may concern,

This letter is to confirm that Just Helping Children (charity registration no 1164473) will be operating its own licensed House to House collections without involvement from other parties.

For any inquiries, please do not hesitate to contact us.



Jacqueline Tapp  
Treasurer

# Certificate of Registration under the Waste (England and Wales) Regulations 2011

## Regulation authority

Name



Address

National Customer Service Centre  
99 Parkway Avenue  
Sheffield  
S9 4WF

Telephone number

03708 506506

The Environment Agency certify that the following information is entered in the register which they maintain under regulation 28 of the Waste (England and Wales) Regulations 2011.

## Carriers details

Name of registered carrier Just Helping Children

Registered as a lower tier waste carrier, broker and dealer

Registration number CBDL156454

Address of place of business

85  
Prince of Wales Road  
Norwich  
NR1 1DG

Telephone number

08001691601

Date of registration

Wednesday 25th January 2017

## Making changes to your registration

Your registration will last indefinitely so does not need to be renewed but you must update your registration details if they change, within 28 days of the change.

**Just Helping Children**  
**(A company limited by guarantee)**

**Report and Financial Statements**  
**For the year ended 30 September 2019**

Charity no: 1164473 / SC046157

Company no: 09758847

**JUST HELPING CHILDREN**  
**CONTENTS OF THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 30 SEPTEMBER 2019**

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**JUST HELPING CHILDREN**  
**LEGAL AND ADMINISTRATIVE INFORMATION**  
**FOR THE YEAR ENDED 30 September 2019**

<b>Trustees:</b>	See Trustees Report
<b>Registered office:</b>	85 Prince of Wales Road Norwich Norfolk NR1 1DG
<b>Company Number:</b>	09758847
<b>Charity Number:</b>	1164473 (England & Wales) SC046157 (Scotland)
<b>Auditors:</b>	Sexty & Co Chartered Certified Accountants & Registered Auditor 124 Thorpe Road Norwich NR1 1RS
<b>Bankers:</b>	HSBC Bank plc 105 Mount Pleasant Tunbridge Wells TN1 1QP
<b>Investment Managers:</b>	Quilter Cheviot One Kingsway London WC2B 6AN

**JUST HELPING CHILDREN**  
**REPORT OF THE TRUSTEES**  
**FOR THE YEAR ENDED 30 September 2019**

The trustees present their report and the audited financial statements of the charity for the year ended 30 September 2019. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities" (FRS 102) in preparing the annual report and financial statements of the charity.

The financial statements have been prepared in accordance with the accounting policies set out in the notes and comply with the charity's governing document, the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland published on 16 July 2014.

**Reference and administrative details of the Trust, its Trustees and advisers**

Just Helping Children is a company limited by guarantee (number 09758847) and a registered charity (number 1164473). It is governed by its Memorandum of Association and Articles of Association dated 2 September 2015. The company was incorporated on 2 September 2015. The company also registered as a charity with the office of the Scottish Charity Regulator (OSCR) (number SC046157) on 24 November 2015.

The names of the trustees, who are directors for the purpose of company law and trustees for the purpose of charity law, who served during the year and up to the date of this Report are set out as follows:

Trustee	Period of office
Miss Jacqueline Tapp	Throughout the period of these financial statements
Miss Sheena Dunne	Throughout the period of these financial statements
Mrs Eleanor Florey	Throughout the period of these financial statements
Miss Lisa Peacock	Throughout the period of these financial statements
Miss Louise Elliott	Throughout the period of these financial statements

**Structure, governance and management**

The Board comprises of five Trustees who are also the company directors under company law. Trustees consider the board of Trustees and the Chief Executive Officer as comprising the key management personal of the charity in charge of directing, controlling and running the charity on a day to day basis. All Trustees give of their time freely. The Chief Executive Officer is responsible for the day to day operations of the charity and has documented authority from the Board.

New Trustees are appointed by the existing Trustees and serve for three years after which they may put themselves forward for re-appointment. Articles of Association provide for a minimum of three trustees. There is no maximum number. New Trustees are provided with a complete Trustee Induction Pack which includes information on the history and structure of the organisation, recent accounts, minutes of Board meetings and information on the roles and responsibilities of charity Trustees and general guidance on running an effective charity. Trustees are encouraged to request training on any issues relevant to their position in the organisation. On appointment new trustees sign a model trustee declaration statement. The induction process includes following a role description and the good practice guides of the Charity Commission and an initial meeting with the trustees and chief executive officer.

In the bi-monthly trustee meetings, the trustees agree the broad strategy and areas of activity for the charity. Questions arising are decided by a majority of votes with the chair holding the casting vote if needed. The day to day administration of the charity is delegated to the chief executive officer. The Board met 6 times during this financial year.

All trustees give of their time freely and no trustee remuneration was paid in the year. No trustee had any beneficial interest in any contract with the charity during this period.

## **JUST HELPING CHILDREN**

### **REPORT OF THE TRUSTEES (CONTINUED) FOR THE YEAR ENDED 30 September 2019**

#### **Risk assessment and management**

The major risks facing the charity are reviewed regularly by the Board and more regularly by Finance Sub Committee and a risk analysis is produced. The Trustees review these risks on an on-going basis and satisfy themselves that adequate systems and procedures are in place to manage the risks identified. Risk is an everyday part of charitable activity and managing it effectively is essential if the trustees are to achieve their key objectives and safeguard charity funds and assets. Where appropriate, risks are covered by insurance.

The trustees have established a risk policy which outlines the basic principles and strategies that are applied to manage the risks. The risk framework allows the trustees to:

- Identify the major risks that apply to the charity
- Make decisions about how to respond to the risks
- Make an appropriate statement regarding risk management in annual report

Identifying and managing the possible and probable risks is a key part of effective governance. By managing risk effectively, trustees help ensure that:

- Significant risks are known and monitored, enabling trustees to make informed decisions and take timely action
- The charity makes the most of opportunities and develop them with the confidence that any risks will be managed
- Forward and strategic planning are improved
- The charity's aims are achieved more successfully

The following framework dictates how we mitigate the identified risks: Formulating detailed fundraising plans and having regular financial reviews, together with a system of phased expenditure to enable responsible budget management;

- A clear structure of delegated authority and control;
- Maintaining reserves in line with the charity's reserves policy;
- Regular monitoring of contracts

#### **Objectives and activities for the public benefit**

The Trustees confirm that they have complied with the duty in section 17 of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission in determining the activities of the Charity.

The charity works to ensure that all families with ill and disabled children are made aware of the help and support that we can offer and we have particularly developed our social media accordingly.

There are over 800,000 ill and disabled children in the UK and we do not means test anyone who comes to us for support.

Just Helping Children provides fundraising support for families in these areas:

- Life changing treatment for children with brain injuries;
- Access to quality of life enhancing surgeries and treatments like Selective Dorsal Rhizotomy (SDR) and stem cell therapy;
- Access to life-saving surgeries and treatments;
- Probable and likely surgeries and treatments as yet not diagnosed;
- Short breaks and holidays for children with families fighting illnesses and disabilities;
- Mobility and sensory equipment;
- Holistic therapy and support programmes for autistic children;
- Adaptions to homes and living environments to improve quality of life;
- Sports equipment to enable talented disabled athletes to participate in competitive sport;
- And any other areas the trustees feel will benefit children who have disabilities and sickness.



**JUST HELPING CHILDREN**  
**REPORT OF THE TRUSTEES (CONTINUED)**  
**FOR THE YEAR ENDED 30 September 2019**

**Objects of charity**

Just Helping Children offers support to the families of ill and disabled children in the UK who need specialist medical surgery, treatment, therapy and equipment, giving a better quality to their young lives and real hope for their future.

Our mission is to enable families to fundraise for their child's treatment at the right time and place. Our vision is that every child gets the treatment they need to transform their life.

The charity provides the support to help families to raise the money for medical treatment and therapy within the self-funded sector of medicine and healthcare in the UK and Ireland. Funds are also raised for surgery and treatment by medical specialists abroad, where the specialist knowledge and expertise are available, in order to treat children as quickly as possible, often with ground-breaking therapies not available in the UK.

Parental choice is always key. We ensure parents ask the right questions to help guide them to the best solution for their child. Ultimately the parent makes the decision regarding the best treatment available on advice from many sources.

The number of disabled children continues to grow and this is anticipated to increase further in the coming years driven by improved diagnosis, reduced stigma in reporting disability and better survival rates for pre-term infants.

With 1 in every 400 children born with cerebral palsy it is perhaps not surprising that a significant number of the families we support have a child living with this condition. Many are raising funds for additional physiotherapy not offered on the NHS or specialist equipment. For some, there is the option of Selective Dorsal Rhizotomy (SDR) a surgical procedure, an often life changing operation which reduces stiffness and spasticity in a child's muscles which in turn enables a child to have a greater level of control, dexterity, range and mobility enhancing the quality of life.

Just Helping Children offers a well-established fundraising infrastructure and support mechanism around the marketing and communication of individual campaigns that allows families to quickly establish their fundraising story and start to receive donations. Families have the peace of mind that their funds are being managed by a well-established charity in accordance with charity commission guidelines and know they can contact the team to discuss their campaign and receive support, encouragement and guidance.

**Grant Making Policy**

The trustees have established its grant making policy to achieve its objectives and aims. The trustees make grants where they believe that their contribution will make a real difference to a young life. Applications will be considered by the trustees at the bi-monthly trustee meetings. The trustees will not be able to make grants to all of those who apply depending on funds available.

Applications from any geographical area within the UK or Ireland are eligible for consideration. Applications can be made by individuals and organisations. Each application is considered on a case by case basis.

The trustees apply the funds of Just Helping Children at their discretion and in accordance with the charitable purposes and objectives of the charity. The number of children that can be supported by the trustees is necessarily limited to the amount of funds that are available for distribution each year.

The trustees have determined that the current priorities for funding are:

- assisting families in the greatest need of financial or urgent support.

The priorities for support will be reviewed by the trustees every year and may be changed depending upon circumstances and the perceived effectiveness of the application of funds. Any change to these priorities must still fulfil the charitable purpose and objectives of the charity

**JUST HELPING CHILDREN**  
**REPORT OF THE TRUSTEES (CONTINUED)**  
**FOR THE YEAR ENDED 30 September 2019**

**Aims, activities and impact during the period**

This financial year has seen a period of growth in levels of donations and a consolidation and embedding of new processes and policies with the charity team to ensure all we do is safe, reliable and secure.

Our website was developed further and regularly reviewed and updated, drawing more families and donors ensuring information and support was easier to locate. The website now incorporates a Cloud-based web accessibility solution which allows users to customise our website in a way that works best for them.

Work has also continued to develop our social media and our support of our families via this method helping families to use social media more effectively to spread the word about their campaign and improve their ability to fundraise. Our use of Facebook and Twitter continues to improve and our Instagram usage continues to help show our work and impact.

Our Finance Sub-Committee oversees all financial elements of the charity including our accounting practices and investment performance as well as looking at our audits, budgeting process and strategic risk register. This committee meets 6 times a year.

We continued to develop our systems and our invoice and payment processes still further in this financial year.

Our safeguarding policies have been reviewed. There have been no notifiable incidents. GDPR has been fully complied with and continues to be reviewed and enhanced with clear rationales in place for what data we keep and why.

Donors can be assured that we comply with the regulatory standards for fundraising. We are registered with the Fundraising Regulator and are committed to the Fundraising Promise and adherence to the Code of Fundraising Practice. We encourage our fundraising service providers we engage with to also be signed up to the code. This report covers the requirements charities must follow as set out in the Charities Act 2016.

We sometimes engage professional fundraisers to help us deliver fundraising initiatives. We aim to ensure those agencies we employ also observe the highest standards in terms of fundraising practice.

Our website outlines our complaints policy for the public and clearly explains how an individual can complain. We received 10 complaints in this financial year. In contrast, last year we received 20 so this represents a 50% decrease.

We responded to all complaints within 10 days. Complaints are dealt with in-line with our fundraising complaints policy. Most serious complaints are escalated to our CEO and Trustees so they can consider lessons learnt. We report to the Fundraising Regulator on the totality of our complaints.

## JUST HELPING CHILDREN

### REPORT OF THE TRUSTEES (CONTINUED) FOR THE YEAR ENDED 30 September 2019

#### Helping Families to Fundraise for Treatments

We have supported almost 100 new families in this financial year, over 400 families in total within the year.

Our team support helps in these ways:

- we have a free phone number and are available for support and guidance everyday of the year;
- we set up a JustGiving Campaign page;
- we give a grant to market the campaign;
- we help families promote their campaign through the press and TV;
- we promote campaigns on many social media channels;
- we provide a fundraising kit;
- we provide PR support and advice;
- we claim gift-aid;
- we put families in touch with each other for moral support via our Facebook Support Group;
- we help access match funding and corporate donations;
- we pay all the invoices and can help with travel and accommodation advice giving real certainty to donors that funds are being used for the purposes intended and complying with charity commission guidelines and best practice;
- we work with other charities and trusts who offer grants;
- we work with an equipment provider offering a significant discount;
- one of our trustees has gone through the whole fundraising process with her son, and is available for support and advice;
- grants are available to families or organisations in greatest need of fundraising support.

Medical conditions we have helped families with include:

Cerebral Palsy  
Global Development Delay  
Hypermobility  
Congenital Hypotonic  
Epilepsy  
Visual Impairments  
Hypoxic Ischemic Encephalopathy

This is by no means an exhaustive list and we often help families with children with undiagnosed syndromes looking for new and ground-breaking treatments. Our Medical Advisor, Rachael Hutchinson, a consultant at the Norfolk and Norwich Teaching Hospital Foundation Trust reviews historical cases looking at outcomes and impacts of treatments longer term as well as reviewing new procedures and illnesses being presented to our charity to review their safety and appropriateness.

Hospitals and treatment centres where we have helped children this year include:

- Adeli Center
- Alder Hey Hospital
- Great Ormond Street Hospital
- Hippomedial Center
- Hope Center
- Kids Physio Works
- London Orthotics
- NAPA Center
- Peto Institute
- Portland Hospital
- SDR Fitness
- St Louis Children's Hospital
- Swirlab
- University Hospital Bristol

**JUST HELPING CHILDREN**  
**REPORT OF THE TRUSTEES (CONTINUED)**  
**FOR THE YEAR ENDED 30 September 2019**

**Financial review**

The charity's work is mainly reliant on donations from the general public, companies and trusts. A fraction of our revenue comes from our commercial partners.

The results for the year are reported on pages 13 - 15 together with the explanatory notes and policies. Incoming resources exceeded outgoing resources and total funds have increased by £1,184,380 during the year.

Trustees believe that designating funds reflects well the fact that whilst funds are raised in the name of a child, they are Just Helping Children funds and if not utilised for any reason can be used to help other families who have ill or disabled children with needs.

**Financial Controls**

At the forefront of what the charity does are effective internal financial controls. Trustees are diligent meeting their legal duties of safeguarding the charity's assets and managing resources effectively. To help our Trustees, they consider carefully The Charity Commission guidance note - 'Internal Controls for Charities (CC8)'.

Trustees and CEO lead by example and set the tone from the top whereby internal financial controls are adhered to and the culture of control embedded in operations across the organisation.

**Reviewing Systems**

Trustees regularly review the system of controls for effectiveness at least annually. The framework is relevant and appropriate to the charity as well as not too onerous or disproportionate. The Trustees follow The Charity Commission Self-assessment Guidance which assists them in their review.

To ensure that the controls are effective the Trustees regularly monitor activities including:

- Monitoring financial performance against a pre-approved budget including estimates of income and expenditure;
- Bank and other reconciliations;
- Checking that authorisation and approval procedures are complied with.

As legally required the Trustees keep sufficient accounting records and prepare and file an annual report and accounts.

The Trustees manage the risks of fraud and financial crime effectively. Some of the controls in place include:

- Appropriate policies such as anti-bribery; anti-fraud; anti-money-laundering; and whistleblowing;
- Appropriate training for staff;
- Identity and due diligence checks on organisations that the charity works with;
- Secure IT systems;
- Appropriate reporting procedures.

## **JUST HELPING CHILDREN**

### **REPORT OF THE TRUSTEES (CONTINUED) FOR THE YEAR ENDED 30 September 2019**

#### **Investment Policy**

The charity's assets are invested widely and are diversified by asset class which may include cash, bonds, equities, property and any other asset that is deemed suitable by the charity. An investment property was purchased this year to give a more balanced portfolio of assets.

The charity is expected to exist in perpetuity and investments should be managed to meet the investment objective and ensure this sustainability. We regularly review the performance of these investments and will be take advice from investment experts and our investment managers when needed.

#### **Property Portfolio**

Our properties are now fully leased with no voids at the year end. Our long-term objective remains to retain these commercial properties to generate income maximising the return to benefit the charity.

#### **Reserves policy**

Trustees have retained reserves in order to give financial security, to fund day to day expenditure and to enable the charity to cope with setbacks or take advantage of opportunities.

The trustees have established a reserves policy to meet the following objectives:

- to comply with prudent accounting principles and the requirements of SORP;
- to comply with donor requirements where those are specified, i.e. campaigns are at least of three years;
- to safeguard the long-term financial management and sustainability of the charity with a view to achieving its charitable objectives.

Trustees will review the level of reserves each year to ensure that they meet the objectives of this policy.

Reserves are held to protect the charity's work from unforeseen falls in income or urgent unexpected expenditure (including any potential wind down), allowing an orderly response to the financial implications that might arise from these events. This is the minimum level of reserves the charity should always carry to protect itself against unknown future risk and maintain long-term financial sustainability.

To manage risk the policy is to hold funds sufficient to cover: eighteen months operating expenditure. Sufficient funds to cover campaigns lasting on average three years, funds to protect the charity from unforeseen falls in income and any additional specific risks.

The charity's total reserves at the balance sheet date were £3,440,314 of which £334,926 (2018 £273,127) relate to unrestricted general funds and £3,105,388 (2018 £1,982,807) relate to unrestricted designated funds.

Unrestricted designated funds are donations made to the charity in response to a specific campaign or appeal and are set aside from the unrestricted funds.

Of the charity's total reserves £885,674 (2018 £552,987) can only be realised by disposing of tangible fixed assets.

#### **Plans for the future**

The trustees are looking to cement and consolidate the support we offer, and will constantly review procedures to do what the charity does more effectively and efficiently, particularly how to support families further.

## JUST HELPING CHILDREN

### REPORT OF THE TRUSTEES (CONTINUED) FOR THE YEAR ENDED 30 September 2019

#### Trustees' responsibilities statement

The trustees (who are also directors of Just Helping Children for the purposes of company law) are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP 2015 (FRS 102);
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006 and the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the trustees are aware:

- there is no relevant audit information of which the charitable company's auditor is unaware; and
- the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditor is aware of that information.

Approved by the Board of Trustees on 16th May 2020 and signed on its behalf by:



Sheena Dunne  
Chair of Trustees

## JUST HELPING CHILDREN

### INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS

#### Opinion

We have audited the financial statements of Just Helping Children (the 'charitable company') for the year ended 30<sup>th</sup> September 2019 which comprise the Statement of Financial Activities, Balance Sheet, Statement of Cash Flows and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 *The Financial Reporting Standard applicable in the UK and Republic of Ireland* (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 30<sup>th</sup> September 2019, and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.
- have been prepared in accordance with the requirements of the Companies Act 2006, the Charities and Trustee Investment (Scotland) Act 2005 and regulation 8 of the Charities Accounts (Scotland) Regulations 2006.

#### Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

#### Conclusions relating to going concern

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the trustees' use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the trustees have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the charitable company's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

#### Other information

The trustees are responsible for the other information. The other information comprises the information included in the trustees' annual report, other than the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.



## JUST HELPING CHILDREN

### INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS (CONTINUED)

#### **Opinions on other matters prescribed by the Companies Act 2006**

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the trustees' report (incorporating directors' report) for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the directors' report has been prepared in accordance with applicable legal requirements.

#### **Matters on which we are required to report by exception**

In the light of our knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the directors' report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 and the Charities Accounts (Scotland) Regulations 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of directors' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.
- the trustees were not entitled to prepare the financial statements in accordance with the small companies' regime and take advantage of the small companies' exemptions in preparing the directors' report and from the requirement to prepare a strategic report.

#### **Responsibilities of trustees**

As explained more fully in the trustees' responsibilities statement set out on page 9, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

#### **Auditor's responsibilities for the audit of the financial statements**

We have been appointed as auditor under section 44(1)(c) of the Charities and Trustee Investment (Scotland) Act 2005 and under the Companies Act 2006 and report in accordance with regulations made under those Acts.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

## JUST HELPING CHILDREN

### INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS (CONTINUED)


As part of an audit in accordance with ISAs (UK), we exercise professional judgment and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the charitable company's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the trustees.
- Conclude on the appropriateness of the trustees' use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the charitable company's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the charitable company to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

#### Use of our report

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006, and to the charitable company's trustees, as a body, in accordance with Regulation 10 of the Charities Accounts (Scotland) Regulations 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.



A M Orves (Senior Statutory Auditor)  
For and on behalf of Sexty & Co, Statutory Auditor  
124 Thorpe Road  
Norwich  
NR1 1RS

32/5/2026

# JUST HELPING CHILDREN

## STATEMENT OF FINANCIAL ACTIVITIES (INCORPORATING THE INCOME AND EXPENDITURE ACCOUNT) FOR THE YEAR ENDED 30 September 2019

	Notes	Unrestricted General Fund £	Unrestricted Designated Funds £	Total Funds 2019 £	Total Funds 2018 £
<b>Income from:</b>					
Donations	2	36,623	2,979,441	3,016,064	2,976,216
Trading activities	3	136,986	-	136,986	114,354
Investments	4	26,529	-	26,529	16,521
Other	5	27,602	-	27,602	9,652
<b>Total income</b>		<b>227,740</b>	<b>2,979,441</b>	<b>3,207,181</b>	<b>3,116,743</b>
<b>Expenditure on:</b>					
Raising funds	6	108,221	-	108,221	88,254
Charitable activities	7	137,781	1,856,860	1,994,641	1,965,703
Other		-	-	-	-
<b>Total expenditure</b>		<b>246,002</b>	<b>1,856,860</b>	<b>2,102,862</b>	<b>2,053,957</b>
<b>Net income/(expenditure)</b>		<b>(18,262)</b>	<b>1,122,581</b>	<b>1,104,319</b>	<b>1,062,782</b>
Taxation	11	(4,457)	-	(4,457)	(3,990)
Gains/(losses) on revaluation	17	84,518	-	84,518	3,037
Transfers between funds	19	-	-	-	-
<b>Net movement in funds</b>		<b>61,799</b>	<b>1,122,581</b>	<b>1,184,380</b>	<b>1,061,829</b>
<b>Reconciliation of funds:</b>					
Total funds brought forward		273,127	1,982,807	2,255,934	1,194,105
<b>Total funds carried forward</b>		<b>334,926</b>	<b>3,105,388</b>	<b>3,440,314</b>	<b>2,255,934</b>

All incoming resources and resources expended relate to continuing activities.

The notes on pages 16 to 25 form part of these financial statements.

# JUST HELPING CHILDREN

## BALANCE SHEET AS AT 30 September 2019

	Notes	2019	2018
		£	£
<b>Fixed assets</b>			
Tangible fixed assets	15	885,674	552,987
<b>Current assets</b>			
Debtors	16	77,011	91,996
Investments	17	2,022,063	1,274,142
Cash at bank and in hand		468,547	349,529
		<u>2,567,621</u>	<u>1,715,667</u>
<b>Creditors</b>			
Amounts falling due within one year	18	<u>(12,981)</u>	<u>(12,720)</u>
<b>Net current assets</b>		2,554,640	1,702,947
<b>Total assets less current liabilities</b>		<u>3,440,314</u>	<u>2,255,934</u>
<b>Funds of the charity</b>			
Unrestricted general fund	19	334,926	273,127
Unrestricted designated funds	19	<u>3,105,388</u>	<u>1,982,807</u>
<b>Total charity funds</b>		<u>3,440,314</u>	<u>2,255,934</u>

These financial statements have been prepared in accordance with the special provisions of part 15 of the Companies Act 2006 relating to small charitable companies and with the FRS 102 SORP.

These financial statements were approved by the members of the board of trustees on 16th May 2020 and are signed on their behalf by:



Sheena Dunne  
Chair of Trustees

Company Number: 09758847

Charity Number: 1164473 (England & Wales)  
Charity Number: SC046157 (Scotland)

**JUST HELPING CHILDREN**  
**STATEMENT OF CASH FLOWS**  
**FOR THE YEAR ENDED 30 September 2019**

	2019 £	2018 £
<b>Cash flow from operating activities</b>		
Net income / (expenditure) for year	1,184,380	1,061,829
Depreciation of tangible fixed assets	4,457	4,042
(Increase) / decrease in debtors	14,985	(60,798)
Increase / (decrease) in creditors	261	1,887
Revaluation gains	(84,518)	(3,037)
Income from investments	(33,956)	(16,960)
Payment of investment management fees	13,126	11,631
Rental income received	(26,823)	(9,421)
Loss on sale of investments	7,427	439
Cash generated from operations	<u>1,079,339</u>	<u>989,612</u>
<b>Net cash flow from operating activities</b>	<u><b>1,079,339</b></u>	<u><b>989,612</b></u>
<b>Cash flow from investing activities</b>		
Payments to acquire tangible fixed assets	(337,144)	(366,507)
Payments to acquire investments	(753,594)	(779,976)
Proceeds from sale of investments	141,381	48,348
Income from investments	33,956	16,960
Payment of investment management fees	(13,126)	(11,631)
Rental income received	26,823	9,421
<b>Net cash flow from investing activities</b>	<u><b>(901,704)</b></u>	<u><b>(1,083,385)</b></u>
<b>Net increase / (decrease) in cash and cash equivalents</b>	177,635	(93,773)
<b>Cash and cash equivalents at 1 October</b>	406,713	500,486
<b>Cash and cash equivalents at 30 September</b>	<u><b>584,348</b></u>	<u><b>406,713</b></u>
<b>Cash and cash equivalents consists of:</b>		
Cash at bank and in hand	468,547	349,529
Deposit investment account	115,801	57,184
<b>Cash and cash equivalents at 30 September</b>	<u><b>584,348</b></u>	<u><b>406,713</b></u>

**JUST HELPING CHILDREN**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 30 September 2019**

**1 Summary of significant accounting policies**

**Basis of accounting**

Just Helping Children is a company limited by guarantee in England. In the event of the charity being wound up, the liability in respect of the guarantee is limited to £10 per member of the charity. The address of the registered office is given in the charity information of these financial statements. The nature of the charity's operations and principal activities are given in the Report of the Trustees.

The charity constitutes a public benefit entity as defined by FRS 102. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014, the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102), the Charities Act 2011, the Companies Act 2006 and UK Generally Accepted Practice.

The financial statements are prepared on a going concern basis under the historical cost convention, modified to include certain items at fair value. The financial statements are presented in sterling which is the functional currency of the charity and rounded to the nearest £.

**Tangible fixed assets**

Tangible fixed assets are stated at cost or valuation less accumulated depreciation and accumulated impairment losses. Cost includes costs directly attributable to making the asset capable of operating as intended.

Depreciation is provided on all tangible fixed assets, at rates calculated to write off the cost, less estimated residual value, of each asset on a systematic basis over its expected useful life as follows:

Freehold land & buildings	50 years
Fixtures, fittings & equipment	20% reducing balance

**Investment property**

Investment properties for which fair value can be measured reliably without undue cost or effort are measured at fair value at each reporting date with changes in fair value recognised in 'gains / (losses) on revaluation' in the Statement of Financial Activities (SoFA).

**Incoming resources**

All incoming resources are included in the Statement of Financial Activities (SoFA) when the charity is legally entitled to the income after any performance conditions have been met, the amount can be measured reliably and it is probable that the income will be received. The following specific policies are applied for particular categories of income:-

For donations to be recognised the charity will have been notified of the amounts and the settlement date. If there are conditions attached to the donation and this requires a level of performance before entitlement can be obtained then income is deferred until those conditions are fully met or the fulfilment of those conditions is within the control of the charity and it is probable that they will be fulfilled.

Income from trading activities includes income earned raise funds for the charity. Income is received in exchange for supplying goods and services in order to raise funds and is recognised when entitlement has occurred.

## JUST HELPING CHILDREN

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 September 2019

#### **Incoming resources - continued**

Investment income is earned through holding assets for investment purposes such as shares and property. It includes dividends, interest and rent. Where it is not practicable to identify investment management costs incurred within a scheme with reasonable accuracy the investment income is reported net of these costs. It is included when the amount can be measured reliably. Interest income, dividend and rent income is recognised as the charity's right to receive payment is established.

#### **Resources expended**

All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category. Expenditure is recognised where there is a legal or constructive obligation to make payments to third parties, it is probable that the settlement will be required and the amount of the obligation can be measured reliably.

Expenditure on charitable activities includes those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them; and

Irrecoverable VAT is charged as an expense against the activity for which expenditure arose.

Grants payable to third parties are within the charitable objectives. Where unconditional grants are offered, this is accrued as soon as the recipient is notified of the grant, as this gives rise to a reasonable expectation that the recipient will receive the grants.

#### **Support costs**

Support costs are those that assist the work of the charity but do not directly represent charitable activities and include office costs and administrative costs. They are incurred directly in support of expenditure on the objects of the charity and include project management carried out at Headquarters. Where support costs cannot be directly attributed to particular headings they have been allocated to cost of raising funds and expenditure on charitable activities on a basis consistent with use of the resources.

#### **Governance costs**

Governance costs include those costs incurred in the governance of the charity and its assets and are primarily associated with meeting constitutional and statutory requirements.

#### **Investments**

Investments are recognised initially at fair value which is normally the transaction price. Subsequently, they are measured at fair value with changes recognised in 'gains / (losses) on revaluation' in the Statement of Financial Activities (SoFA) if the shares are publicly traded or their fair value can otherwise be measured reliably.

#### **Employee benefits**

The charity operates a defined contribution plan for the benefit of its employees. Contributions are expensed as they become payable.

#### **Funds**

Unrestricted general funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.

Unrestricted designated funds comprise unrestricted funds that have been set aside by the trustees for particular purposes.



# JUST HELPING CHILDREN

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 30 September 2019

### Going concern

The financial statements have been prepared on a going concern basis as the trustees believe that no material uncertainties exist. The trustees have considered the level of funds held and the expected level of income and expenditure for 12 months from authorising these financial statements. The budgeted income and expenditure is sufficient with the level of reserves for the charity to be able to continue as a going concern.

### 2 Income from donations

	Unrestricted General Fund £	Unrestricted Designated Funds £	2019 £	2018 £
Donations	36,623	2,979,441	3,016,064	2,976,216

Donations are attributed to designated funds when they are received through a targeted fundraising campaign to be used for treatment and associated costs

### 3 Income from trading activities

	Unrestricted General Fund £	Unrestricted Designated Funds £	2019 £	2018 £
Sale of goods	136,986	-	136,986	114,354

### 4 Income from investments

	Unrestricted General Fund £	Unrestricted Designated Funds £	2019 £	2018 £
Dividends and interest received	33,956	-	33,956	16,960
Profit/(loss) on sale of investments	(7,427)	-	(7,427)	(439)
	26,529	-	26,529	16,521

### 5 Other income

	Unrestricted General Fund £	Unrestricted Designated Funds £	2019 £	2018 £
Rental income	26,823	-	26,823	9,421
Bank interest received	779	-	779	231
	27,602	-	27,602	9,652

JUST HELPING CHILDREN

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)  
FOR THE YEAR ENDED 30 September 2019

6 Costs of raising funds

	Unrestricted General Fund £	Unrestricted Designated Funds £	2019 £	2018 £
Purchase of goods for resale	108,221	-	108,221	88,254

7 Analysis of expenditure on charitable activities

	Direct costs £	Support costs £	Governance costs £	Total 2019 £	Total 2018 £
Charitable activities	1,856,860	120,662	17,119	1,994,641	1,965,703

8 Direct costs of charitable expenditure

	Unrestricted General Fund £	Unrestricted Designated Funds £	2019 £	2018 £
Treatment costs	-	1,786,470	1,786,470	1,729,911
Fundraising costs	-	3,430	3,430	111,399
Donations	-	66,960	66,960	7,440
	-	1,856,860	1,856,860	1,848,750

Treatment costs include grants made to individuals. Grants are usually made to fund treatment and associated costs but can be made in any instances where the trustees believe that their contribution will make a real difference to a young life.

9 Support costs

	Unrestricted General Fund £	Unrestricted Designated Funds £	2019 £	2018 £
Salaries	48,068	-	48,068	47,170
Advertising and marketing	2,185	-	2,185	2,447
Depreciation	4,457	-	4,457	4,042
Travel	7,744	-	7,744	1,296
Other support costs	25,108	-	25,108	14,019
Administration costs	18,510	-	18,510	8,665
Property maintenance costs	14,590	-	14,590	22,938
	120,662	-	120,662	100,577

# JUST HELPING CHILDREN

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 30 September 2019

### 10 Governance costs

	Unrestricted General Fund £	Unrestricted Designated Funds £	2019 £	2018 £
Auditors remuneration	3,993	-	3,993	4,349
Bank charges	-	-	-	-
Management fees	13,126	-	13,126	11,631
Legal and professional fees	-	-	-	396
	17,119	-	17,119	16,376

### 11 Taxation

	2019 £	2018 £
Analysis of tax expense:		
Current tax:		
- Corporation tax	4,500	4,300
- Rounding of tax provision in prior year	(43)	(310)
	4,457	3,990

The taxation charge has been calculated by multiplying the profit from trading activities by the current corporation tax rate of 19% (2018 19%) after deducting a proportion of overhead expenditure.

### 12 Trustee remuneration

No Trustee received any remuneration from the charity or was paid expenses in the current or previous financial year. The Trustees did not have any material expenses reimbursed during the current or previous year.

### 13 Staff costs

	2019 £	2018 £
The cost of employing staff was:		
Wages and salaries	45,000	42,083
Social security costs	2,468	4,666
Pension costs	600	421
	48,068	47,170

The average number of employees during the year was 1 (2018 1). The trustees were not entitled to any remuneration and were not reimbursed for any expenses. No employee earned in excess of £60,000. The remuneration received by key management personnel is £45,000 (2018 £42,083). The charity considers its key management personnel to be the Chief Executive Officer.

### 14 Pension commitments

The charity operates defined contribution scheme for its employees. Contributions are charged in the Statement of Financial Activities as they accrue. The charge for the year was £600 (2018 £421). The pension cost charge is allocated to unrestricted general funds and support costs.

JUST HELPING CHILDREN

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)  
FOR THE YEAR ENDED 30 September 2019

15 Tangible fixed assets

	Investment property £	Land & buildings £	Fixtures, fittings & equipment £	Total £
<b>Cost</b>				
As at 01 October 2018	366,507	193,538	1,237	561,282
Additions	334,896	-	2,248	337,144
Revaluations	-	-	-	-
Disposals	-	-	-	-
As at 30 September 2019	701,403	193,538	3,485	898,426
<b>Depreciation</b>				
As at 01 October 2018	-	7,742	553	8,295
Charge for the year	-	3,871	586	4,457
Eliminated on disposal	-	-	-	-
As at 30 September 2019	-	11,613	1,139	12,752
<b>Net book value</b>				
As at 30 September 2018	366,507	185,796	684	552,987
As at 30 September 2019	701,403	181,925	2,346	885,674

No valuation of the investment property was performed at the Balance Sheet date as the property was acquired during the year. The Trustees consider there to have been no material movement in valuation since the property was acquired.

16 Debtors

	2019 £	2018 £
Other debtors	77,011	91,996

17 Current asset investments

	Deposit account £	Investment portfolio £	Total £
<b>Cost or valuation</b>			
As at 01 October 2018	57,184	1,216,958	1,274,142
Additions	(103,594)	753,594	650,000
Disposals	141,381	(148,808)	(7,427)
Revaluations	-	84,518	84,518
Investment income	33,956	-	33,956
Management fees	(13,126)	-	(13,126)
As at 30 September 2019	115,801	1,906,262	2,022,063

The fair value of investments is determined by reference to the investment manager's report and represents the value of publicly traded equities and securities.

# JUST HELPING CHILDREN

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 30 September 2019

### 18 Creditors: amounts falling due within one year

	2019 £	2018 £
Accruals and deferred income	3,000	3,000
Taxation and social security	5,917	5,647
Other creditors	4,064	4,073
	<u>12,981</u>	<u>12,720</u>

### 19 Reconciliation of movement in funds

	Unrestricted General Fund £	Unrestricted Designated Funds £	Total £
Opening balance	273,127	1,982,807	2,255,934
Income	227,740	2,979,441	3,207,181
Expenses	(246,002)	(1,856,860)	(2,102,862)
Taxation charge	(4,457)	-	(4,457)
Net gain / (loss) on revaluation of investments	84,518	-	84,518
Transfers	-	-	-
Closing balance	<u>334,926</u>	<u>3,105,388</u>	<u>3,440,314</u>

#### Unrestricted designated funds

Unrestricted designated funds represent amounts collected through targeted fundraising campaigns to be used for treatment and associated costs. The timing of expenditure is likely to be within a 12 month period. The campaigns underway at 30 September 2019 included:-

- A Better Life for Ben
- A better life for Caoimhe
- A Brighter Future for Evelina
- A lifesaving Epilepsy Alarm for Lilly
- A Wish for William
- Able2B for Kids and Young adults with a Disability
- Adventures with Mr Beau Jangles
- Ajay's Wish to Walk
- Alannah's Wish2Walk
- Alex's Independent Life
- Alex's Wish to Walk
- Alfi's Wish to Walk
- All for Ava
- Amanda's Appeal
- Amazing Alfie
- Amelia Living with Cerebral Palsy
- Amelia-Rose wants to walk
- Amelia's Amazing Steps
- Amelia's Journey
- Amelia's SDR Wish
- Annabelle's Journey
- Aoibheann's Fight for Freedom
- Aurora reaches for the stars
- Austin's Next BIG Step
- Beau's Boots are made for Walking
- Beck to the future
- Believe in Aiden
- Benjamin's Smile
- Bleu's Journey
- Boisterous Ben
- Breaking Down Barriers with Brynn
- Brothers on Wheels
- Buzby's blast off
- Carmela's Fight to Stay Mobile
- Carter's Journey
- Cayman's Lifesaving Journey
- Cheers 4 Chester
- Conor's Wish to Walk
- Cooper's Bedroom
- Emily's American Operation
- Cora's Climb
- Cotswold Kitty Walks the Way

## JUST HELPING CHILDREN

### NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 30 September 2019

- Courtney's Wish to Walk Rehab
- CP and Me – Archie's Story
- Cuthbert Can
- Daisy's Dream to Walk
- Daisy's Dream
- Dexter's CP Journey
- Dominic's BIG Steps
- Eadie's Wishes....
- Eddie Steady Go!
- Eliana's wish to run
- Eliza's Wish for Balance
- Ellice's Wish to Walk
- Ellie's SDR Journey
- Elsa's Journey
- Elsie's Journey to Walk
- Elsie's Big Stride
- Emil the AFM fighter
- Emily's EDS Journey
- Emily's American Operation
- Eric fighting SMA one movement at a time
- Eryk vs Cerebral Palsy
- Ethan's Wish for Greater Independence
- Evie's Marathon
- Ezzy's Wish to Walk
- Felix's Future Therapy
- Finding Elliott's feet
- Finding Reggie's Footprints
- Finley's SDR Journey
- Footprints for Pollie
- Freedom for Theo
- Gabriella's Grab for Independence
- Gabriel's Dream to Walk
- George's Journey
- Go Team Elmo!
- Go Team Toby
- Go, Willow, Go! Heroes for Henry
- Gorgeous George - Little Man on a Mission
- Happy Feet for Sophia
- Harper's Cheeky Legs
- Harper's Little Helpers
- Harry's SDR Journey
- Harvey's SDR Journey
- Help Alex To Soar
- Help Alex walk pain free
- Help Alexia walk
- Help Alina walk independently
- Help Anaya's hands and legs
- Help Bailey's Legs
- Help Bethany to Walk
- Help Charlotte Walk Tall
- Help Fatimah Walk Again
- Help Holly make a splash
- Help Jay
- Help Jaydon Walk
- Help Lee beat Cancer
- Help Logan Run
- Help Rebeka to walk
- Help Sacha prove DNA isn't destiny!
- Help Shauney Walk Unaided
- Help Tristan take his First Steps
- Help4Harrison
- Helping Fantastic Finley
- Helping Harrison
- Helping Henry
- Helping Little Lydia
- Henry's Wish to Walk
- Heroes for Henry
- Hollie's SDR Journey
- Hope for Holly
- Huxley the Little Hero
- Innovative Therapy for Clara
- Isabella's Wish to Walk
- Isla's Walking Dream
- Izzy's Accessible Sanctuary
- Jace's SDR Journey
- Jack Storey's Story
- Jack's Pack
- Jacob's Wish to Walk
- Jacob's SDR Therapy
- James's Journey to pain free steps
- James's Dream
- Jamie's SDR Journey
- Jasper's Journey
- Jaxon's Chance
- Jax's Journey
- Jemma's Life Saving Neurosurgery
- Jenson's Giant Leap
- Jerome's Wish to Walk
- Joey's Wish to Walk
- Jorja's Last Hope
- Jude the Impossible
- Jude's Giant Steps
- Jude's Smile
- Jude's wish to walk
- Just 4 Joey
- JustJosh
- Kayla's Dream to Walk
- Keep Edie Smiling
- Keep Joshua Walking
- Kelis's Mountain Climb
- Kiaryn's Wish 2 Walk
- Kyle's Wish to Walk
- Lana's desire to aim higher
- Let's Get Ellis Active

## JUST HELPING CHILDREN

### NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 30 September 2019

- Lewis's Little Legs
- Libbi-Faith's Fab Journey
- Life changing help for Aisha
- Lilac's Little Legs
- Little Charlie's Big Chance
- Little Elsie's Big Steps
- Live Laugh Love Lola
- Lochore Drivdeck Project
- Lottie's Little Legs
- Louie's Pace - A Warrior's Tale
- Lucas - life changing surgery
- Luca's Life Changing Journey
- Luis's big dream
- Luka's Smile - Help Luka Walk
- Lyra Can...
- Marissa's Dreams of Independence
- Max's Mission 2 Move
- Max's Quest for a BikeReach for the Skye
- Melissa's Dream to Dance
- Mighty Malachi
- Mila's Journey
- Milla's Chance to Dance
- Millie Bea's Walking Wish
- Millie's Journey to Independence
- Millie's Massive Milestones
- Millie's Miles
- Natalia's Golden Heart
- Nour's Journey to walk and talk
- Oliver's Army
- Oliver's Scoliosis Journey
- Olivia's wish to walk
- Opening up Finn's world
- Operation Lucas Lion
- Operation Oli
- Opportunities for Oliver
- Oscar wants to walk
- Oscar's goal to independence
- Oscar's Happy Feet
- Our fighting little angel
- Our Little Warrior
- Pranav's Wish to Walk
- Reach for the Skye
- Rhys Rocks
- Riley's Wish to Walk
- Robyn's Quest for Comfort
- Room for Helena
- Rose's First Steps
- Rosie's Legs
- Rosie-May's First Steps
- Rosie's Rehabilitation
- Run, Ronnie, Run
- Ryley's Dream to Walk
- Sarah Willow's Wish
- Save Diana's Leg
- Save For Samuel
- Scarlett's Next Steps
- Sean's Wish to Walk
- Seany's Last Chance
- Sienna's Footsteps
- Sonny's Dream to Walk
- Stand Up 4 Ollie
- Stand Up for Felicity
- Stanley's Oasis
- Step up for Sam
- Step with Kyra
- Steps for Esme
- Steps for Saul
- Steps for Stan
- Stop Being Tight - Henry's mission to walk
- Sunni Boy
- Super Luca's journey to walking and talking
- Supporting Stanley
- Surgery for Michael - Chiari Malformation
- Team Alfred
- Team Angus
- Team Holmes vs Cerebral Palsy
- Team Lyla!
- Team Leonie
- Team Sunshine Sam
- Team Thomas!
- The Alice Appeal
- The Amazing Aiden
- The Mighty Quinn
- Theo's Fight
- Theo's wish to walk
- Therapy for Ethan
- Tiammi's Army
- Tiegan's First Steps
- Tonia's Journey for Survival
- Trystan's Goal 4 Glory
- Tyler's epilepsy monitor
- Unique Imelda
- Victory for Vigo
- Walk with Sherwin
- WillingWilson
- Yasmin's Life Saving Surgery
- Zakk's Adventures



# JUST HELPING CHILDREN

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 30 September 2019

### Transfers between funds

Unrestricted designated funds are donations made to the charity in response to a specific campaign or appeal and are set aside from the unrestricted funds. At the start of each campaign a contract is signed which states that any funds raised in excess of the appeal target, or are no longer needed by the campaign, can be used for other children but where appropriate can be used for general purposes. Transfers between funds represent such amounts.

### 20 Analysis of net assets between funds

	Unrestricted General Fund		Unrestricted Designated Funds	
	2019 £	2018 £	2019 £	2018 £
Tangible fixed assets	184,271	186,480	701,403	366,507
Net current assets	150,655	86,647	2,403,985	1,616,300
	<u>334,926</u>	<u>273,127</u>	<u>3,105,388</u>	<u>1,982,807</u>

The charity's net assets include £103,770 (2018 £19,252) of fair value reserves in respect of the revaluations of investments.

### 21 Related party transactions

No Trustee or other person related to the charity had any personal interest in any contract or transaction entered into by the charity during the current or previous financial year.

### 22 Financial instruments

The carrying amounts of the charity's financial instruments are as follows:

	2019 £	2018 £
<u>Financial assets</u>		
Measured at fair value through net income / expenditure:		
- Fixed asset listed investments	2,022,063	1,274,142
- Investment property	701,403	366,507
	<u>2,723,466</u>	<u>1,640,649</u>
Debt instruments measured at amortised cost:		
- Cash at bank and in hand	468,547	349,529
- Other debtors	77,011	91,996
	<u>545,558</u>	<u>441,525</u>
<u>Financial liabilities</u>		
Measured at amortised cost		
- Accruals and deferred income	3,000	3,000
- Other creditors	4,064	4,073
	<u>7,064</u>	<u>7,073</u>



# Children's Charity

## Just Helping Children



Just 4 Children receives 100% of the proceeds raised from your donations. With your support we are able to help even more children in the UK and Ireland.

### PLEASE DONATE YOUR UNWANTED:

- ✓ CLEAN WOMEN'S, GENTS, CHILDREN'S CLOTHING
- ✓ PERFUMES AND TOILETRIES
- ✓ BRIC-A-BRAC AND UNWANTED GIFTS
- ✓ PAIRED SHOES
- ✓ USABLE TOYS
- ✓ ACCESSORIES

Please leave your bag(s) in clear view from the road from **8am** on:



# Tuesday

*Thank you for your support*

For missed bags please text your full address and postcode to 07795 146 805 or call 0330 1111 967.  
Office open: Mon-Fri 9am - 5pm.

**Warning: Beware of bogus collections. All our distributors, collectors and vehicles always carry ID badges & logos**

# Children's Charity

## Just Helping Children

[www.just4children.org](http://www.just4children.org)

As one person we can not change the world, but we can change the world of one person!



You can make a difference today by Donating your unwanted clothes or by Texting **JUST16 £5** to **70070** to make a donation.

### Fundraising for Life-Changing Operations

The charity provides support for families with life changing treatments for children with brain injuries; access to life saving surgery; sensory and ability equipment; short breaks and holidays for children with families fighting illnesses and disabilities.



Just Helping Children is a UK registered Charity No 1164473  
Scottish Charity No SC046157 / Company No 9758847  
Registered Office is at: 85 Prince of Wales Road, Norwich, Norfolk NR2 4QG



**1164473 - JUST HELPING CHILDREN****Activities****Where it operates****Other names**

JUST4CHILDREN (WORKING NAME)

**Where it operates****Governing document**

MEMORANDUM AND ARTICLES INCORPORATED 02/09/2015  
AS AMENDED BY SPECIAL RESOLUTION REGISTERED AT  
COMPANIES HOUSE ON 16/11/2015

**Area of benefit**

NO INFORMATION RECORDED

**Organisation type**

STANDARD REGISTRATION

**Registration history**

19 November 2015 Registered

**Charitable objects**

THE RELIEF OF SICKNESS AND PRESERVATION OF  
HEALTH OF CHILDREN IN THE UK AND IRELAND BY  
PROVIDING AND ASSISTING IN THE PROVISION OF  
GRANTS TO ENABLE THEM TO OBTAIN MEDICAL  
TREATMENT, THERAPIES, LIVING ENVIRONMENTS,  
EQUIPMENT AND HOLIDAYS WHICH WOULD NOT  
OTHERWISE BE AVAILABLE TO THEM.

**Classification****What**

- THE ADVANCEMENT OF  
HEALTH OR SAVING OF LIVES
- DISABILITY

**Who**

- CHILDREN / YOUNG PEOPLE

**How**

- MAKES GRANTS TO  
INDIVIDUALS

## 1164473 - JUST HELPING CHILDREN

2/1

### Contact

MISS JACQUELINE TAPP  
12 SUSSEX MEWS  
TUNBRIDGE WELLS  
TN2 5QJ

Tel: 01892 710155  
Email: [office@just4children.org](mailto:office@just4children.org)  
Website: [www.just4children.org](http://www.just4children.org)

### Trustees

Click on a trustee to show other charities for which they also act as trustee

MRS ELEANOR JANE FLOREY

There are no other charities to display for MRS ELEANOR JANE FLOREY

MISS JACQUELINE TAPP

MISS SHEENA DUNNE

MISS LISA ANN PEACOCK

MISS LOUISE ANNE ELLIOTT

**1164473 - JUST HELPING CHILDREN**

Accounts and Annual Return not required yet

**Activities****Where it operates****Financial history**

NO INFORMATION AVAILABLE

**Compliance history**

NO INFORMATION AVAILABLE

